



Northland School Board of Trustees

Agenda/Minutes/Ngā Meneti

22 March 2022

Online

Board

Andrew Royle (AR), Jono Weir (JW), John Locker (JL), Kate Jorgensen (KJ), Justin Parker (JP), Trevor Just (TJ), Andrea Peetz (AP) (Principal), Emma Chapman (EC)

In attendance

Jane Batchelor (JB), Judith Urry (JU)
Christina Young - Board Secretary

Apologies

Duration

7pm start and finished at 8.40pm

1. Welcome and Whakatauki

E koekoe te kōkō, e ketekete te kākā, e kūkū te kererū

The parson bird chatters, the parrot gabbles, the wood pigeon coos

2. In Attendance - Christina Young - Board Secretary

3. Apologies

Jono Weir (JW) from 8pm

4. Conflict of Interest

5. Minutes of the last Meeting

Moved: JW Seconded: EC

a) Review of action items

AR to create an action list with decisions made from previous meetings

b) Other matters arising

Two expressions of interest and one expression of support for the board member vacancy: Rose and Antonia Milcock. JW will forward the expressions of interest round to the board and suggest a time to meet later in the week to discuss further. AR said the statute says we need to make a decision within 6 weeks. It would be good to have this person appointed by the next board meeting.

6. Principal's Report (Taken as Read)

a) COVID Response

We have not had many teachers affected by covid and so we are in a good position with this. Parents have been great with communication. AP said she will wait to hear the next communication from the Prime Minister on Wednesday before sending out any further communication to the community.

b) Self Review

c) Human Resources

d) Finance

JW gave a summary on finances. Asked when we will see invoices from Creo. KJ said Creo are still on track to be starting work on the playground in April. JW suggested rolling over one term deposit and not the other. KJ said we will need at least one term deposit available within the next six months, possibly both. Kate and Andrea will see if they can get more information regarding payment timelines from Creo. If nothing is heard before 11 April JW will roll over the term deposit maturing 11 April for a term of three months. We will revisit the 24th April term deposit.

Resolution:

JW and AP can make all necessary decisions about rolling over term deposits without board approval.

AR moved Seconded: KJ

e) Property and Playground

KJ has circulated the updated design. Children have voted that the colour of the slide will be blue. TJ updated on the stairwell - this is looking good. There is a meeting on 4th April about the Ministry's condition assessment of the school.

Resolution (from email discussion 2nd March)

"That approx. \$20,000 of the funds budgeted for the Block 1 project is made available now to complete the works in the administration block. And that the 5YA budget is amended to account for this transfer - allowing the Block 1 project to still go ahead"

All board members supported this

JP raised the idea of using the school hall to rent out. JW commented that this was discussed at the last meeting and is something that will be looked at further.

f) Health and Safety

g) Policies

h) Community and Communication

Technology for teachers - headsets etc. Digital tools to help with hybrid learning. Our facilitator at the Ministry is going to help us with this. JW asked if some of this is needed now like headsets? AP said they are working on getting these resources. The school has spent \$400 on RAT tests. The ministry is now offering these for free.

JP asked a question about the falling roll number at Northland school. AP said this is an issue that is seen across the board in Wellington's western suburbs due to house prices. JW raised the risk this poses with school budgets and also fewer families needing to pay higher donations. AP commented that we have the ballot in place. Years 7/8s at Northland are already very full. You do not get any extra funding from the Ministry for students further up the school.

Action: AR suggested this should be added to the agenda at some point. JP suggested we may need to look at additional fundraising such as school fairs.

7. Items for Discussion

a) Strategic Plan

The key areas to focus on defined by the parent survey have been identified as the following:

Ako - Learning

1.1 Collaborative Learning Environment

1.2 Learner Pathway

Whanaungatanga

1.2 Learner Pathway

Oranga/Wellbeing

3.1 Culture of Care

Further discussion around the importance of ensuring all board members are on board with these areas identified.

AR commented that it is important for every board member to be able to eloquently summarise each of the 4 strategy areas ("30 second pitch to a skeptical parent"). Add to future agenda a presentation on the Learner Pathway so all board members are clear on what this means.

AP suggested putting together some videos showing the students articulating what the zones of regulation means.

Resolution:

The board endorses the strategic plan and the four priority directions.

Moved: AR Seconded: JP

8. Other Business

AR to talk to Katie about Tikanga for future board meetings (opening, closing etc.)